



Monthly Parking Agreement

Location Name

Customer Information

Name: _____

Employer: _____

Mailing Address

Street: _____

City/State: _____

Zip Code: _____

Cell #: _____

E-Mail: _____

Vehicle Information

Make: _____

Model: _____

Year: _____

Color: _____

Lic Plate: _____

2ND Vehicle (If applicable)

Make: _____

Model: _____

Year: _____

Color: _____

Lic Plate: _____

SP+ OFFICE USE ONLY	
Location#	
Rate	
Fee • \$25 (Non-Refundable)	
AVI/KC#	
Reserved Space #	
Company Account	
Customer#	
Date Entered	
Entered By	
Check/M,O.#	
Amount	

Terms:

- Use of your monthly pass, is limited to the person designated on this agreement; parking privileges are not transferable.
- Parking passes permit access to the garage for only one vehicle at a time and must be used in an entry-then exit sequence. SP+ reserves the right to deny access to passes scanned out of sequence.
- As a monthly parker, space will be guaranteed during normal business hours Monday through Friday. Event parking is not permitted on surface lots.
- Customers attempting to enter the garage or lot without the monthly pass are required to pay the daily rate with no refund or credit towards the monthly rate
- In lots a parking pass must be displayed at all times while parking in the facility. Failure to display the pass may result in a parking violation fine.
- If you are unable to enter/exit the garage there are call boxes located at each entrance/exits. Please push the button for assistance.
- **Advanced 30 day written notice is required for all cancellations. No credit allowances will be given toward monthly parking accounts due to short term absences.**
- Parking in a reserved space you are not assigned to may result in fines from ticketing, towing, or vehicle immobilization in an amount up to \$75 per instance.
- Unauthorized access or illegal use of the pass to gain access to the facility can result in immediate termination of parking privileges.
- Customers with outstanding parking violation fines are subject to account termination.
- As a reminder your parking is contracted on a month to month basis. SP+ reserves the right to cancel your account for any reason with a 30 day notice.

Payment Terms:

- Payment is due no later than the 1st of every month. Parking passes will be deactivated on the 5th business day of every month for accounts with an outstanding balance. Lot passes will be ticketed for nonpayment during this time frame as well. A \$25.00 reactivation fee will be added to the account balance for passes deactivated due to non-payment.
- A \$25.00 fee is required for all parking passes.
- Unless otherwise specified, payment must be made online at www.spplus.com. Account information will be provided via email within 2 business days.

Your signature on this agreement/contract acknowledges that you have read and understand the terms and conditions of this contract there are no outside conditions, warranties, verbal agreements or understandings.

SIGNATURE: _____ DATE: _____